

ARTICLES OF FEDERATION



Starfleet Command Regulation One

1 May 2014



ARTICLES OF FEDERATION (AFED)

General Information



NAME OF ORGANIZATION: Starfleet Command

PURPOSE: To promote the concepts of "Star Trek" as portrayed in all television series of the same name and the subsequent movies. To establish the concept of Infinite Diversity in Infinite Combinations (IDIC). To act as a creative and recreational forum for "Star Trek," science fiction, space exploration enthusiasts and to promote the peaceful exploration of outer space.

ORGANIZATIONAL STRUCTURE: The organization of SFC will be similar to that depicted by the Starfleet Military organization in the "Star Trek" TV series and movies. It cannot be over emphasized that the organization is NOT paramilitary in nature. In addition, while SFC is not a corporation in the legal sense, it is incorporated under the Articles of Federation of the United Federation of Planets as portrayed in the Star Trek Technical Manuals.

SUMMARY: This regulation provides Starfleet Command (hereinafter referred to as SFC) policy, specific to Quadrant One (hereinafter referred to as Quadrant). It encompasses real world U.S. military personnel administrative procedures and those depicted in the Star Trek series and movies. This regulation has been revised and this issue replaces and supersedes all previous issues of the Articles of Federation (hereinafter referred to as AFED).

APPLICABILITY: This regulation applies to the international fan club known as SFC, specifically Quadrant One of SFC, and the individual member organizations affiliated with it. It applies to all commanders and the general membership of all clubs, units, ships, or installations associated with SFC.

INTERNAL CONTROL/COPYRIGHTS: All SFC membership materials, newsletters and other publications are copyrighted by SFC. SFC recognizes the sole right of Paramount Pictures and its' licensees to profit from Star Trek. There is no intention to infringe upon the rights of Paramount Pictures or its licensees nor is there any intention made to use this publication for profitable gain.

SUPPLEMENTATION: Supplementation of this regulation is prohibited without prior approval from the Admiralty Board, except as otherwise noted herein.

SUGGESTED IMPROVEMENTS: Users are invited to send comments and suggested improvements directly to the Fleet Commander at fc@sfcq1.com

DISTRIBUTION: This publication is for SFC use only. Requests for copies from non-members or outside organizations must be made through the Fleet Commander and/or Commander-In-Chief, Starfleet Command. A copy will be posted on the Quadrant web site (www.sfcq1.com).

GEOGRAPHICAL STRUCTURE: SFC is organized into major geographical areas of control designated as "Quadrants". Under each Quadrant are smaller areas of control designated as "Starbases." The number of Quadrants and Starbases may vary in number based on the size and needs of the Fleet.

REGISTRATION: SFC is a nonprofit organization and is currently registered as such with the Internal Revenue Service of the United States of America.

DISCLAIMER: Any and all reference to the pronoun "HE" is to be applied to any gender.



ARTICLES OF FEDERATION (AFED)

Article I - Membership



1. Active Membership. Membership in SFC is open to any and all persons interested in "Star Trek," science fiction, and/or space exploration; regardless of race, color, creed, religion, sexual orientation, or planetary origin. Members are accepted into SFC upon payment of annual or multi-year dues and approval of the Admiralty Board.
2. Honorary Membership.
 - A. SFC bestows honorary memberships to those it deems worthy. Placement on the honorary roll is decided upon the approval of the Fleet Commander and can only be conferred by an Officer of the Admiralty Board. Members who are placed on the roll must have accepted honorary membership in person or in writing.
 - B. Honorary members pay no dues, and receive a Commission Certificate and placement on the roll only. If honorary members decide to receive Fleet benefits other than participation in Fleet activities, they must pay dues.
3. Inactive Membership.
 - A. Officers of SFC who wish to go on an inactive status for an indefinite period of time without losing their rank may request service with the Diplomatic Service. This branch of SFC is also called the Retired Roll.
 - B. Officers who choose to serve in the Diplomatic Service must give up their present duty position and petition the Fleet Commander for a transfer to the Diplomatic Service. For example, "Commodore John Doe, Commander of Starbase 00 desires temporary placement to inactive status." Once approved, Commodore Doe will be removed from active duty and placed on the rolls of the Diplomatic Service as Ambassador John Doe, COMM, Ret.
- C. Should AMB Doe later wish to return to active duty, he must again petition for a transfer. The petition for reactivation may be granted if a position commensurate with AMB Doe's previous rank is available.
4. Termination of Membership. SFC members who voluntarily terminate their membership are not entitled to a refund of membership dues. Termination of membership will result in loss of whatever position and/or rank the member held.
5. Revocation of Membership. Membership may be revoked on the grounds of unlawful conduct in the country of domicile, or by engaging in efforts that undermine Fleet activities, or conduct that is detrimental to SFC or any of its units or individual members. Memberships in SFC can only be revoked by the Admiralty Board. Those who have their memberships revoked are not entitled to a refund of membership dues.



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Article II - Dues



1. All payment of dues to SFC will be of either annual or multi-year duration. The amount of dues will be set by the Admiralty Board based on membership surveys and/or costs of operating the organization.
2. All dues will be used solely for the purposes of providing membership materials, publishing newsletters, postage costs, or other expenses deemed necessary to operate the organization. All funds for SFC will be kept in a general treasury, administered jointly by the Fleet Commander and the Chief of Financial Management.
3. Other sources of income will be received as donations and used for the operational costs of the organization only.



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Article III - Dues



1. All new members of SFC will receive, upon payment of the appropriate dues, an identification card, a Certificate of Commission/duty/assignment orders, and a subscription (for the duration of membership) to the Quadrant One newsletter *Starfleet Communications*. All members will have access to the 'SFC Regulation 1 (AFED)'.
2. The members must pay the necessary renewal dues at the time prescribed to remain a member in good standing. Failure to pay the necessary renewal dues will result in the loss of whatever position and/or rank the member held.
3. Each member is expected to conduct him or herself in a manner that reflects favorably upon SFC and maintains the ideals and traditions of the "Star Trek" philosophy.
4. Members assigned as Commanding Officers of Fleet units will receive a Command and Operations Packet from the Deputy Fleet Commander.
5. A member of SFC may only be an active member of one unit at a time.
6. Unit commanders may grant honorary memberships at their discretion and expense. Honorary memberships will only be recognized by the granting unit. Honorary members do not count towards crew compliment, awards, or promotions.



ARTICLES OF FEDERATION (AFED)

Article IV – Admiralty Board



1. Each Quadrant has an Admiralty Board. The Admiralty Board is the governing body of that Quadrant. All proposed changes to command policies and the AFED must be approved by a majority vote of the Admiralty Board for the affected Quadrant.
2. The Admiralty Board of Quadrant One is composed of the following members, each with one vote: Fleet Commander (Chairman); Deputy Fleet Commander (Vice Chairman); Chief of Membership Services; Chief of Financial Management; Chief of Command Staff; Chief of Public Affairs; Chief of Information Technologies; Commandant, Starfleet Academy, and other members of SFC selected and approved by the Board to serve on the Board. These Officers will also be designated as Command Staff Officers.
3. The chairman of the Board will convene the Board *at least* once each calendar year. Additional meetings of the Board may be scheduled whenever deemed necessary by the Fleet Commander or a majority opinion of the Board members. Meetings of the Board will be announced to the general membership to allow for their input of comments or suggestions to the Board for consideration by the full voting Board.
4. The Admiralty Board has the responsibility of selecting a new Fleet Commander upon the resignation, termination of membership, retirement, or relief for cause of the incumbent, should the Deputy Fleet Commander decline the position. Selection of the new Fleet Commander shall be made in accordance with Article 5 of Starfleet Regulation 1.
5. Unit Command.
 - A. Dual Command Service. Admiralty Board members will not serve as a unit or starbase commanding officer and an Admiralty Board member at the same time, except as described in paragraphs 4-5.B. and 4-5.C. Members of the Board are responsible for the making of Fleet policy, voting on awards, and other decision making processes that directly affect individual units. Such dual command service presents the image of, if not the possibility for conflict of interest.
 - B. Change of Command. Upon assuming an Admiralty Board position, the newly elected member, if they are a unit commander, will have 120 days to select/train a new commander for that unit. Failure to comply with the deadline may result in the removal of the selectee from the Board.
 - C. Emergency Assumption of Command. An Admiralty Board member may assume command of an existing unit if it can be clearly demonstrated that the unit is in danger of disbanding or otherwise becoming dormant. Such action is considered an act of last resort, must be fully documented, and approved by the Fleet Commander. The goal is to select/train a new commander for that unit within 120 days.



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Article V – Fleet Commander Elections and Admiralty Succession



1. Fleet Commander

- A. The Fleet Commander is elected for a four year term by the Admiralty Board and Starbase Commanders. The office may be held by the same person for a maximum of two consecutive elected terms.
- B. To be deemed eligible to be placed in nomination for the office of Fleet Commander, the nominee must be:
 - i. In the rank of Captain/Colonel or above
 - ii. Nominated by a Captain/Colonel or above
 - iii. A minimum of 21 years of age
 - iv. A member in good standing of SFC
 - v. Have a minimum of seven (7) years of service in SFC
 - vi. Have served as a Unit Commanding Officer or in a Fleet Support position for a minimum of one year
 - vii. Have completed the Command Basics Exam

2. Fleet Commander Election Procedures

- A. At the beginning of the election year, the Fleet Commander must appoint an Election Officer no later than March 31st of that year.
 - i. The Election Officer must sign an affidavit stating he/she will not run for any elected office during the election year and will enforce the election rules as set forth by this regulation.
 - ii. The Elections Officer must hold the rank of Commodore or above.
- B. The opening of the election and name and address of the Elections Officer must be published in the first issue of *Starfleet Communications*, and announced to all Admiralty Board and Commanding Officers in the first quarter of the election year.
 - i. Nominations for Fleet Commander will be open until July 1st of the election year.
 - ii. All nominees that meet the qualifications, set forth in paragraph 5-1.B., will be forwarded to the Admiralty Board members and Starbase Commanding Officers by the Elections Officer no later than August 1st, of the election year.
 - iii. The Admiralty Board and Starbase Commanding Officers will hold a closed vote on all forwarded nominees and submit the results to the election Officer. In the case of a tie vote, the Commander-in-Chief will cast the deciding vote.
 - iv. The Admiralty Board and Starbase Commanding Officers must make a final decision no later than October 31st of the election year.
 - v. An outgoing Fleet Commander may remain in office until January 1st to accommodate a smooth transition of Quadrant materials to the new Fleet Commander. Transition includes: certification of the election by the Admiralty Board, transfer of all Starfleet documents pertaining to operations, membership services, information technologies, public affairs, and the Quadrant treasury.

3. Resignation of the Fleet Commander

- A. Upon the resignation of the Fleet Commander or upon the termination of the term of office of the Fleet Commander for reason or cause, Chain-of-Command succession will immediately take effect.
 - B. The new Fleet Commander will have 30 days to reorganize the office.
 - C. The new Fleet Commander will be promoted to Admiral, if they do not already hold the rank. The new Fleet Commander will not be promoted to Fleet Admiral until confirmed by the Admiralty Board. The Admiralty Board will decide whether the new Fleet Commander shall fulfill the remainder of the term of the outgoing Fleet Commander or if a special election will be necessary to confirm the new Fleet Commander.
4. Election Year. The regular election year for SFC shall be every fourth year, beginning with the year 1986.
5. Voting
- A. All voting for Fleet Commander by the Admiralty Board and Starbase Commanders will be by closed ballot.
 - B. All ballots for nominees shall have the name of the nominee, and be signed and dated by the board member.
 - C. Admiralty Board members placed in nomination for the Fleet Commander position may vote for themselves.
 - D. Each Admiralty Board member and Starbase Commander will have one vote.
 - E. It is the responsibility of the Elections Officer to keep the signed ballots and report voting results to the Admiralty Board.
 - F. When a Fleet Commander has been elected, it is the responsibility of the Elections Officer to report the results in Starfleet Communications.
 - G. The Elections Officer is hereby granted the authority to submit the Admiralty Board letter of certification to the office of the Fleet Commander. A copy of this letter must also be sent to each Admiralty Board member. The original letter is to be sent to the newly elected Fleet Commander and must be notarized or duly witnessed by a similar authenticating agent.
 - H. An incumbent Fleet Commander who does not follow these guidelines, or refuses to transfer Starfleet Command documents for a change of command transfer, will be held liable and subject to criminal prosecution for theft or misappropriation of properties. Such action will be undertaken by the new Fleet Commander and complaints will be filed with the appropriate authorities.
6. Removal of the Fleet Commander
- A. Any Fleet Commander can be removed from office by a majority vote of the Admiralty Board. The outgoing Fleet Commander must transfer Command within 30 days of the board's decision. A Fleet Commander removed from office by such impeachment will be replaced through the normal succession of the Chain of Command.
 - B. A Fleet Commander may be removed from officer for any of the following reasons:
 - i. Negligence or dereliction of duty
 - ii. Conduct detrimental to SFC
 - iii. Committing and unlawful act detrimental of SFC, its units, and/or SFC members
 - C. The Admiralty Board's notice of removal action, including the charges and specifications, must be submitted in writing to the affected Fleet Commander within fourteen (14) days of the Board's vote. The affected Fleet Commander may submit a written appeal, rebutting the charges and specifications, to the Admiralty Board within 14 days of the removal action notice. The Admiralty Board then has 30 days from receipt of the appeal to render a decision and notify the affected Fleet Commander. If the appeal is denied, the provisions of paragraph 5-6.A. will be implemented immediately upon issuance of the appeal denial.

- D. Utilization and placement of an outgoing Fleet Commander that has been removed for cause by the Admiralty Board will be determined by the new Fleet Commander (unless membership termination was part of the determination findings of the Admiralty Board decision).
7. Utilization of Outgoing Fleet Commander
- A. An outgoing Fleet Commander who has completed a term of honorable service and has left office will be immediately placed on the honorary membership roll at their highest rank designation, or the outgoing Fleet Commander may elect to serve in either the Ambassador Corps or another active position within the fleet (i.e., Admiralty Board vacancy, Quadrant staff, unit command, etc.) if so desired, and approved by the new Fleet Commander or Admiralty Board as warranted, depending on the position selected.
 - B. The outgoing Fleet Commander will have to take a rank reduction to fill any other active Fleet position.
8. Command Staff Officers
- A. Command Staff Officers are members of the Admiralty Board as defined in Article 4.
 - B. Eligibility of Command Staff Officers. To be deemed eligible for a Command Staff Officer position, the officer must have a minimum of four years of service in SFC and have completed the Command Basics exam.
 - C. The procedures for selecting a Command Staff Officer are as follows:
 - i. A vacancy exists in Command Staff position.
 - ii. The Fleet Commander, or designee, announces the vacancy and qualifications in the Quadrant newsletter and/or through electronic media.
 - iii. The Fleet Commander selects one primary candidate and two, if available, alternates from the respondents.
 - iv. The Fleet Commander submits the candidates to the Admiralty Board for approval. A majority vote of the Admiralty Board confirms the selectee.
 - D. Promotion and Probation of Command Staff Officers
 - i. Upon selection to a Command Staff position, the selectee will be promoted to the lowest flag rank, Commodore/Brigadier General, unless already holding an equal or higher rank, for the probationary period of not less than 90 days and not more than 180 days.
 - ii. Upon satisfactory completion of the probation period the selectee will be promoted in increments of no less than 90 days until they reach the full authorized rank of the Command Staff position. If the selectee's performance is unsatisfactory, the Admiralty Board will remove the selectee from the position and reduce the selectee's rank to that held prior to being selected. Return to the previous duty position may not be possible.
9. Deputy Command Staff Officers
- A. Each Command Staff Officers may select a deputy. Each deputy will assume the duties of the Command Staff Officer, whom they report to, upon the incapacitation, relief, resignation, or removal from office. They will occupy the office until the Command Staff Officer returns to duty, determination is made to announce a vacancy, or until the deputy is confirmed.
 - B. During any period when the deputy is filling in for the Command Staff Officer, they will have full authority and rights, to include Admiralty Board vote.
 - C. The selection process will be similar to that of the Command Staff Officer. The Command Staff Officer, for whom the deputy will report, will make the selection and forward to the Admiralty Board for approval.

- D. Exception to the minimum requirement for four years in SFC requires a two-thirds vote of the Admiralty Board. If approved, the selectee shall carry the title "Acting" for a period of one year or until four years of service within SFC is completed, whichever occurs first.
 - E. Promotion and Probation of Deputy Command Staff Positions
 - i. Upon selection to a deputy Command Staff position, the selectee will be promoted one rank, unless already holding the rank of Vice Admiral or higher, for the probationary period of not less than 90 days and not more than 180 days.
 - ii. Upon satisfactory completion of the probation period the selectee may be promoted in increments of no less than 90 days until they reach the rank of Vice Admiral. If the selectee's performance is unsatisfactory, the Admiralty Board will remove the selectee from the position and reduce the selectee's rank to that held prior to being selected. Return to the previous duty position may not be possible.
10. Assistant Command Staff Officers
- A. Individuals may be appointed to Assistant Command Staff Officer position for a specific period of time for the accomplishment of special projects/tasks.
 - B. Assistant Command Staff Officers may be given temporary promotions, not to exceed Rear Admiral, by the Admiralty Board.
 - C. Assistant Command Staff Officers are not in the Admiralty Board line of succession.
11. Command Staff Support Officers
- A. Command Staff Support Officers provide Quadrant-wide subject matter expertise in a specific functional area of responsibility. Command Staff Support Officers may have a deputy, if the workload is sufficient to warrant the position.
 - B. To be deemed eligible for a Command Staff Support Officer position or their deputy, the officer must have a minimum of two years of service in SFC.
 - C. Selection procedures for Command Staff Support Officers and their deputies are as follows:
 - i. A vacancy exists in a Command Staff Support or deputy position.
 - ii. The Command Staff Officer responsible for the particular Command Staff Support or deputy position announces the vacancy and qualifications in the Quadrant newsletter and/or through electronic media.
 - iii. The responsible Command Staff Officer selects a candidate from the respondents.
 - D. Promotion and probation of Command Staff Support Officers
 - i. Upon selection to a Command Staff Support Officer or deputy position, the selectee will be promoted one rank. They will hold the rank and position for a probationary period of not less than 90 days and not more than 180 days.
 - ii. Promotions will not exceed Commodore/Brigadier General (or Fleet Captain/Brigadier Colonel for deputies), nor cause the selectee to outrank their Unit Commanding Officer.
 - iii. Upon satisfactory completion of the probationary period, subsequent promotions may be requested by their Unit Commanding Officer or their Command Staff Officer in not less than 180 day increments. The Unit Commanding Officer must concur with the promotion recommendation of the Command Staff Officer. The promotion will not exceed the maximum for the position.
 - iv. If the selectee's performance is unsatisfactory, the responsible Command Staff Officer will recommend removal to the Fleet Commander. The selectee will be reduced to the rank held prior to being selected.
 - E. Command Staff Support Officers are prohibited from creating a new office within SFC. Only the Fleet Command may create new Command Staff Support offices.

12. Removal from Office. Command Staff Officers, Deputy Command Staff Officers, and Command Staff Support Officers can be removed from office, by the appointing authority for:

- A. Resignation.
- B. Negligence or dereliction of duty.
- C. Conduct detrimental to the Quadrant.
- D. Committing an unlawful act detrimental to SFC, Quadrant One, its units, and/or members.

13. Advisory Board

- A. There are Admiralty Board positions that are not Command Staff positions. These positions are designated the Advisory Board with the titles of:
 - i. Chief Advisor
 - ii. Deputy Chief Advisor
 - iii. Advisor(s)
- B. Each advisor has duties and responsibilities similar to, but shall not overlap those of the Command Staff. Retiring Command Staff Officers who wish to remain in an active role within SFC may serve on the Advisory Board.
- C. The Advisory Board as an entity has one vote in all Admiralty Board proceedings, if the Admiralty Board approves and requests the vote in such proceedings.



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Article VI – Ships and Installations



1. Ship Type and Designation – For the purposes of awards, all SFC ships and installations (units) are designated based on their membership size as follows:
 - A. Starbase – A Starbase installation provides a regional headquarters for other SFC units within a specific geographic area. The Starbase is responsible for providing coordination between their subordinate units, and between the units and SFC.
 - B. Large Ship – A local unit with 30 or more members
 - C. Medium Ship – A local unit with 15 to 29 members
 - D. Small Ship – A local unit with 5 to 14 members
 - E. Runabout/Planetary Outpost – A provisional unit with 1-4 members.
 - i. Provisional units do not meet the minimum SFC guidelines for ship-level recognition or awards.
 - ii. The chain of command will review provisional status annually for all units of this size in an effort to assist in increasing their membership or merger with another unit.
2. Starbase Commanding Officers
 - A. Starbase Commanding Officers will not serve as Unit Commanding Officers concurrently as Starbase Commanding Officer. Starbase Commanding Officers will be assigned to their respective Starbase. Starbase Commanding Officers are responsible for monitoring and making recommendation for Fleet Awards to the Admiralty Board on the units in their area, thereby avoiding a conflict of interest.
 - B. An Acting Starbase Commanding Officer may serve no longer than twelve (12) months and must return to their previous position. Given that Acting Starbase Commanding Officer may find it necessary to return to their previous posts at the finish of their acting tenure, their unit's First Officer will rise to the position of Acting Commanding Officer of said unit in the Commanding Officer's absence.
 - C. Starbase Commanding Officers must have completed the Command Basics exam prior to assuming command.
 - D. Starbase Commanding Officers are appointed by the Deputy Fleet Commander and may be removed from office by the Deputy Fleet Commander for:
 - i. Resignation.
 - ii. Negligence or dereliction of duty.
 - iii. Conduct detrimental to the Quadrant.
 - iv. Committing an unlawful act detrimental to SFC, Quadrant One, its units, and/or members.
3. Ship Designations. All ships will be designated by name and Naval Construction Contract (NCC) number as approved by the Fleet Commander. Any variation of ship name or NCC number must be submitted to the Fleet Commander for approval. Outposts and other installations' names are also approved by the Fleet Commander. The Chief of Membership Services maintains a list of all current and inactive names/NCC pairs.
4. All units will receive a Commissioning Certificate from SFC that charters their unit.
5. SFC reserves the right to establish other ship types and change membership requirements. Any such changes will be made under the approval of the Fleet Commander and a majority of the Admiralty Board.



ARTICLES OF FEDERATION (AFED)

Article VII – Unit Activities



1. SFC is designed to allow and encourage the free flow of ideas amongst the membership. Therefore, each individual unit is responsible for maintaining its own level of activity. As a minimum, these activities should include the publication of a newsletter, regular meetings for the members, and other social or fan related activities as will maintain the interest of the members.
2. Unit commanding officers are responsible for coordinating the activities of their units. All local activities and projects are sponsored by the local unit. All local activities and projects are approved by the unit Commander. Regional activities are approved and coordinated by the Starbase Commanding Officer. Activities and projects that have a Quadrant impact are approved by the Fleet Commander and coordinated by the Deputy Fleet Commander.
3. The implementing and reporting of the results of such activities and projects shall be through the chain of command. Individual units should make at least monthly reports to their Starbase, who in turn must make monthly reports to the Office of the Deputy Fleet Commander. The Deputy Fleet Commander will submit a listing of significant Quadrant-wide activities to the Admiralty Board for publication to the Quadrant.
4. Unit and Starbase Commanding officers who regularly fail to submit timely reports or exceed 90 days between reports may be subject to disciplinary action. The lack of timely reports will not result in penalties against the crew of the unit, but may take the Commanding Officer and the unit out of contention for Quadrant awards.
5. Units are encouraged to establish a mass communication method that will promote ship events and provide a medium for its members to communicate freely amongst themselves. The unit's Commanding Officer is responsible for ensuring responsible policies and procedures in the administration of the ship's website and other communication media.
6. Starfleet Command authorizes the use of Starfleet uniforms as seen in the various *Star Trek* television series and movies. In order to provide a system of uniformity among fleet units, Starfleet Command recommends that each unit choose a single type of uniform for the entire unit. Appendix B provides for the Quadrant One standard insignia for the various uniform styles. On uniforms that have an option for unit specific logos (e.g. original television series, *Enterprise*), units may develop a ship specific logo or use the USS Enterprise logo.
7. Appointment of Unit Commanding Officers and First Officers
 - A. Unit Commanding Officers and First Officers must hold an Officer rank (see Promotions)
 - B. Unit Commanding Officers must complete the Command Basics exam prior to assuming command.
 - C. Units are free to choose how their Unit Commanding Officer and First Officer are selected, as long as all Fleet requirements are met.



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Article VIII – Communications



1. Publication and distribution. *Starfleet Communications* is the official newsletter for Quadrant One. It is published and distributed by the Chief of Public Affairs as prescribed in Article 3 of this regulation.
2. Funding. Funding for *Starfleet Communications* is provided from the Quadrant treasury.
3. Individual Unit Publications. Individual units are encouraged to publish their own newsletter on a regular basis. A copy of such newsletter must be sent to the Chief of Public Affairs and the Deputy Fleet Commander. Copies should be sent to the appropriate Starbase Commanding Officer. The Chief of Public Affairs is hereby granted permission to extract items from the unit newsletters for replication in the Quadrant newsletters.
4. Individual Unit Web Sites.
 - A. Individual units are encouraged to publish their own website. At a minimum the site will include on its home page the SFC Banner with hyperlink to the Quadrant's official main site.
 - B. The Chief of Information Technologies and the Chief of Public Affairs are hereby granted permission to extract items from the unit's website for replication in the Quadrant newsletters and main website.
5. Individual Unit Internal Communication. Individual units are encouraged to develop internal communication systems to facilitate rapid information exchange, i.e. message boards, instant messaging, listserves, chat rooms, etc.



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Article IX – Local Treasures



1. Neither SFC nor any unit within SFC will operate on a for-profit basis, and no member of SFC may accept funds from any treasury within SFC as wages or salary.
2. All units are empowered to establish and operate their own individual treasuries. All funds collected for said treasuries must be used for the purpose of providing additional membership materials, newsletters, or other expenses directly connected to the operation of the unit.
3. The unit Commanding Officer or their designated representative will be responsible for the collection of, and disbursement of said funds. Sources of income may include, but are not limited to, additional dues, donations, or funds obtained through unit activities.
4. Fund raising activities by units within SFC must be conducted in such a manner that said activities do not give the appearance of being endorsed by SFC or Paramount Studios, unless such endorsement has been received, in writing, before the activity being conducted.



ARTICLES OF FEDERATION (AFED)

Article X – Promotions and Reductions



1. All non-flag ranks (Fleet Captain/Brigadier Colonel or below) within SFC are considered permanent in nature unless otherwise designated.
 - A. Once a rank is attained, the member will retain that rank as long as they remain an active member in good standing.
 - B. Ranks may change upon transfer, failure to renew membership, or being promoted or reduced by proper authority, as described in this regulation.
 - C. All ranks require a minimum six months' time in grade with the exception of promotion to Command Staff or Deputy Command Staff, or upon commissioning as an Officer.
 - D. To be considered for normal promotion, the member must be an active member who participates in Starfleet Command (to include local unit) activities to a degree that warrants promotion.
 - E. The promotion criteria listed in this Article and elsewhere in this regulation are the minimum requirements for promotion
 - F. Members will not be automatically promoted upon meeting the criteria
 - G. Promotion will be effective the date of submission by the promotion authority to the Chief of Membership Services or the date in which the minimum criteria is met, whichever is later.
2. Midshipmen. All members below the age of 9 are considered Midshipmen.
3. Enlisted ranks. All new members, ages 10 and up, will start in the enlisted ranks.
 - A. Recruit/Private. Appointed by the Chief of Membership Services for members 10 years of age and older.
 - B. Specialist/Corporal. Appointed by unit commanding officers, for personnel under their jurisdiction.
 - C. Petty Officer/Sergeant. Appointed by unit commanding officers, for personnel under their jurisdiction.
 - D. Chief Petty Officer/Staff Sergeant. Appointed by unit commanding officers, for personnel under their jurisdiction.
 - E. Senior Chief Petty Officer/Gunnery Sergeant. Appointed by unit commanding officers, holding at least the rank of Lieutenant Commander/Major, for personnel under their jurisdiction.
 - F. Master Chief Petty Officer/Sergeant Major. Appointed by unit commanding officers, holding at least the rank of Commander/Lieutenant Colonel, for personnel under their jurisdiction.
 - G. Fleet Master Chief Petty Officer/Sergeant Major of Starfleet Command. Appointed by the Admiralty Board only to fill specific position, from existing Master Chief Petty Officers or Sergeants Major, for the senior enlisted advisor to the Admiralty Board.
4. Officer ranks. All members who are at least 16 years old may take the relevant Starfleet Academy Officer Exam(s). Upon passing the exams, the member will be commissioned as an Officer.
 - A. Ensign/2nd Lieutenant. Appointed by the Commandant, Starfleet Academy for completion of the Officer Exams with a score 75 or higher.
 - B. Lieutenant Junior Grade/1st Lieutenant. Appointed by the Commandant, Starfleet Academy for completion of the Officer Exam(s) with a score of 100. Appointed by the Fleet Commander to command a Runabout or Planetary Outpost. Appointed by unit commanding

- officers, holding at least the rank of Lieutenant Commander/Major, for senior department heads under their jurisdiction. Appointed by unit commanding officers, holding at least the rank of Commander/Lieutenant Colonel, for personnel under their jurisdiction.
- C. Lieutenant/Marine Captain. Appointed by the Fleet Commander to command a Small Ship. Appointed by unit commanding officers, holding at least the rank of Commander/Lieutenant Colonel, for senior department heads under their jurisdiction. Appointed by unit commanding officers, holding at least the rank of Captain/Colonel, for personnel under their jurisdiction.
 - D. Lieutenant Commander/Major. Appointed by the Fleet Commander to command a Medium Ship. Appointed by unit commanding officers, holding at least the rank of Captain/Colonel, for senior department heads under their jurisdiction. Appointed by unit commanding officers, holding at least the rank of Fleet Captain/Brigadier Colonel, for personnel under their jurisdiction.
 - E. Commander/Lieutenant Colonel. Typically the senior rank for commanding officers of Small Ships. Appointed by unit commanding officers, holding at least the rank of Captain/Colonel, for senior department heads under their jurisdiction. Appointed by unit commanding officers, holding at least the rank of Fleet Captain/Brigadier Colonel, for personnel under their jurisdiction.
 - F. Captain/Colonel. Typically the senior rank for commanding officers as Medium Ships. Appointed by unit commanding officers, holding at least the rank of Fleet Captain, for senior department heads under their jurisdiction.
5. Flag Officers.
- A. Fleet Captain/Brigadier Colonel. Typically the senior rank for commanding officers of Large Ships; or First Officers of Starbases and Large Ships commanded by a Commodore or higher. Appointment by the Admiralty Board will be based on the member's experience, participation in Starfleet activities, and demonstrated abilities to fill specific Command or Command Staff Support positions.
 - B. Commodore/Brigadier General. Appointed by the Admiralty Board only. Typically the senior rank for Command Staff Support Officers; commanding officers of Starbases and Large Ships of merit, or First Officers of Starbases and Large Ships commanded by a Rear Admiral or higher. Appointment will be based on the member's experience, participation in Starfleet activities, and demonstrated abilities to fill specific Command or Command Staff Support positions.
 - C. Rear Admiral. Appointed by the Admiralty Board only. Typically the senior rank for assistants to Command Staff Officers; or commanders of Starbases and Large Ships of exceptional merit.
 - D. Vice Admiral. Appointed by the Admiralty Board only. Typically the senior rank for deputies of Command Staff Officers; and commanders of Starbases and Large Ships who have served in a meritorious manner in such a position for five years or more and have shown exceptional merit.
 - E. Admiral. Appointed by the Admiralty Board only. Typically the senior rank for Command Staff Officers, or for active duty former Fleet Commanders or Commanders in Chief (or equivalent titles).
 - F. Fleet Admiral. Appointed by SFC or Quadrant Admiralty Board in accordance with Articles 5 and 12. Individuals that have held the rank may be placed on the retired roll in the rank of Fleet Admiral, but must revert to a lower rank if remaining on active duty with Starfleet Command or any unit within Starfleet Command. Normal reduction is to the rank of Admiral, depending on the decision of the Admiralty Board.

6. Unit commanding officers are responsible for promoting the members of their units and will establish the best method for doing so for their unit.
7. Members serving as unit commanding officers, or in positions of responsibility requiring handling of monetary funds, must be of legal age as prescribed by local law, US codes, and international agreements. In most jurisdictions, the legal age is 18. Any exceptions must have the approval of the Fleet Commander and parental consent, in writing (notarized).
8. Members who bring discredit upon themselves, their unit, or SFC by direct action, inaction, or proven misconduct may be demoted or reduced. The reduction will be accomplished through a properly convened Board of Inquiry or Courts-Martial in accordance with this regulation.
9. Inactivity or failure to participate in unit activities may be grounds for reduction, and may be used as the sole basis for denial of promotion.
10. Members can be removed from membership rolls and denied membership privileges for proven violation of this regulation.
11. Promotion criteria for Command Staff Officers, Deputy Command Staff Officers, Assistants to Command Staff Officers, and Command Staff Support officers are detailed elsewhere in this regulation.



ARTICLES OF FEDERATION (AFED)

Article XI – Boards of Inquiry and Courts-Martial



1. The Command Staff Officers, Starbase Commanders, and Unit Commanders are empowered to convene Boards of Inquiry or Courts-Martial to investigate and hear evidence in matters where members are accused of violating the articles of this regulation, or acting in a manner detrimental to SFC and/or unit. These methods are punitive in nature and should only be used as a last resort.
2. A Board of Inquiry may be convened by the commanding officer of any unit. The Board must consist of at least three voting members, normally the three highest ranking officers in the unit. If the recommendations or decisions of the Board of Inquiry are accepted by the defendant, the senior officer of the board will carry out the decision of the Board.
3. Should the defendant request or demand trial by Court-Martial or not accept the recommendations or decisions of the Board of Inquiry, a Court-Martial shall be convened.
4. Whenever a Board of Inquiry or Court-Martial is to be convened, the Fleet Commander, Deputy Fleet Commander and affected Starbase Commanding Officer will be notified of the action before the Board or Court is actually convened.
5. Depending on the severity of the proven misconduct, local Boards may invoke punishments ranging from verbal or written reprimands to recommendation for expulsion from SFC. A Quadrant- level Board may invoke punishments ranging from verbal or written reprimands to actual expulsion from SFC. All local Board actions are subject to review by the next higher level of command before punishment is imposed.
6. A Board of Inquiry or Court-Martial may be waived for cases of inactivity. Punishments for these actions are specified in Articles 5 and 10.
7. The defendant may appeal the final verdict of either tribunal, or demotion or reduction, within 30 calendar days of that verdict or demotion or reduction to the Deputy Fleet Commander. The Deputy Fleet Commander, or appointed Vice Deputy Fleet Commander, will investigate the appeal, appoint additional boards if necessary, and submit findings and recommendations to the Fleet Commander for a final ruling. The final ruling will be handed down within 60 days of the receipt of the appeal by the Deputy Fleet Commander.



ARTICLES OF FEDERATION (AFED)

Article XII – The Commander-in-Chief



1. The Commander-in-Chief (CinC) is designated the highest ranking officer in Starfleet Command and is authorized the rank of Fleet Admiral. The responsibilities of the office are:
 - A. Chairman for Joint Admiralty Board meetings of all the Quadrant Admiralty Boards.
 - B. Ceremonial duties such as promotions, unit commissioning, award presentations, etc., as requested or needed.
 - C. Representing Starfleet Command at functions such as conventions or regional gatherings of Starfleet Command units, as requested or needed.
 - D. Other duties as requested or needed by the Quadrant Admiralty Board(s).
2. The CinC will not be involved with the internal administration of any particular Quadrant unless requested to do so by that Quadrant's Admiralty Board or a member thereof. The CinC may recommend any member for awards or promotions but may not confer such unless they are members of the CinC staff. The CinC may create awards to be given at the CinC's discretion to any member/unit of Starfleet Command.
3. The CinC position is not an elected position per se. The CinC is selected by consensus agreement of the chairs of the respective Admiralty Board in each Quadrant
4. The CinC position may be filled by any individual from any quadrant who has completed at least one full elected term as a chair of a quadrant Admiralty Board
5. Treaties/agreements between Starfleet Command and other similar fan organizations will normally be done within each Quadrant under the jurisdiction of each Admiralty Board. Such treaties/agreements binding on the whole of Starfleet Command fall under the jurisdiction of the CinC. These treaties/agreements will be coordinated with each of the Admiralty Boards by the CinC with the assistance of the CinC staff.



ARTICLES OF FEDERATION (AFED)

Article XIII – Dissolution



1. In the event Quadrant One ceases to function, the organization may be disbanded by a majority vote of the Admiralty Board. If the Admiralty Board no longer exists, the senior officer remaining in the Quadrant shall undertake that responsibility. All assets of the organization will be used to settle outstanding debts (to include refunding of membership dues). Any assets remaining shall be donated to an organization of worth that supports the 'Star Trek' philosophy or space exploration. The Admiralty Board or senior officer ordering the disbandment will be responsible for the disposition of said assets.

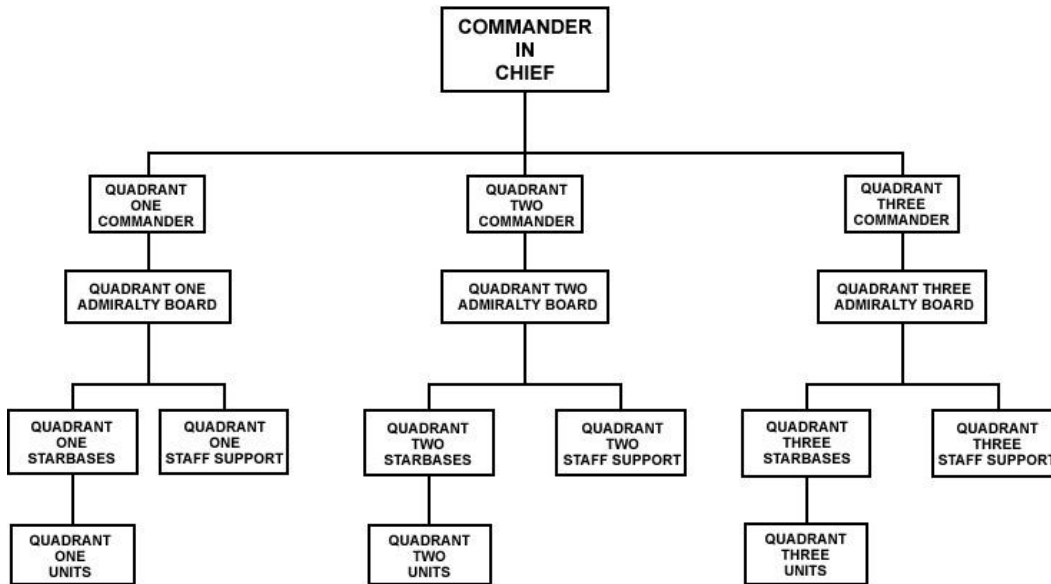


ARTICLES OF FEDERATION (AFED)

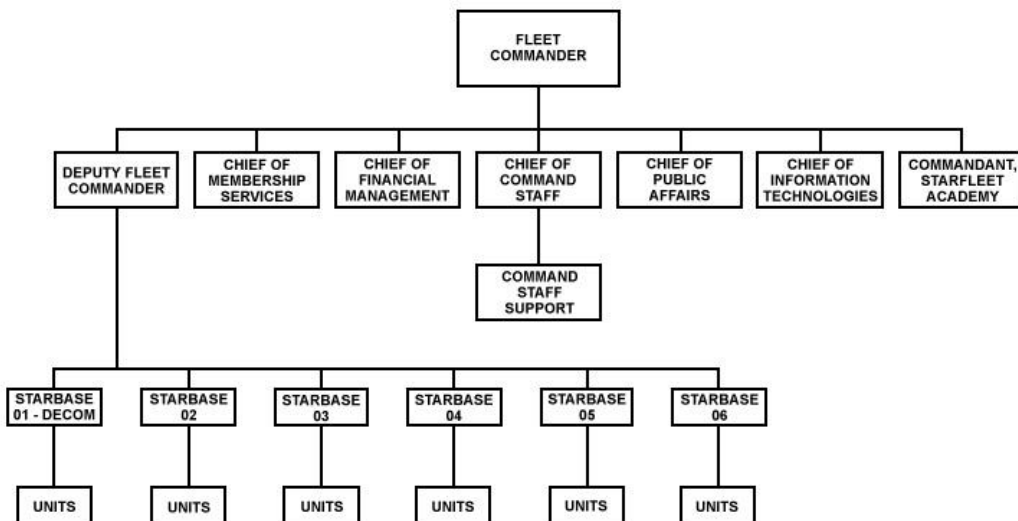
Appendix A – Chain of Command



SFC Command Structure



Quadrant One Command Structure



Quadrant Staff Positions and Responsibilities

Command Staff Positions

1. Fleet Commander.
 - A. Authorized Rank: Fleet Admiral.
 - B. Responsibilities. The Fleet Commander is designated as the chief executive officer in Quadrant One. He chairs the Admiralty Board, receiving initial applications for membership, supervising the Chief of Membership Services on the Quadrant membership database and on issuing initial membership materials, and jointly administering the Quadrant Treasury with the Chief of Financial Management.
 - C. The Fleet Commander is the only Admiralty Board member allowed to make non-voted decisions affecting Quadrant operations and disbursements of fleet funds. Such decisions may be overturned or revoked by a majority vote of the remaining members of the Admiralty Board if deemed in the best interests of the organization.
2. Deputy Fleet Commander.
 - A. Authorized Rank: Admiral.
 - B. Responsibilities. The Deputy Fleet Commander is designated as the second highest ranking officer in Quadrant One. He is the chief assistant to the Fleet Commander, the vice chairman of the Admiralty Board, the chief investigating officer for quadrant activities, fulfills the office of the Fleet Commander in the absence of the incumbent Fleet Commander, issues Command and Operations packets to unit CO's, oversees the operations of all Starfleet Command units and their related activities, receives reports from Starbases, the establishment of such Starfleet Command units described in Article 6, and responds to quadrant internal and external communications concerning matters not specifically under the jurisdiction of the Fleet Commander.
3. Chief of Membership Services.
 - A. Authorized Rank: Admiral.
 - B. Responsibility. The Chief of Membership Services is designated as the third highest ranking officer in Quadrant One. He maintains the Quadrant membership database, prints Quadrant rosters and mailing labels, as appropriate; issues renewal notices and responding to communications dealing with this specific area; issues initial membership materials; handles personnel changes, assignment, and reassignment of all members within Quadrant One.
4. Chief of Financial Management.
 - A. Authorized Rank: Admiral.
 - B. The Chief of Financial Management is designated as the fourth highest ranking officer in Quadrant One. He maintains the Quadrant Treasury, makes collections to and disbursements from the funds as authorized by this regulation, and responds to communications concerning unit treasuries. Additionally, he submits an annual finance report for publication in the Quadrant newsletter.
5. Chief of Command Staff.
 - A. Authorized Rank: Admiral.
 - B. The Chief of Command Staff is designated as the fifth highest ranking officer in Quadrant One. He maintains contact and supervises projects with the Command Support Staff,

reports status to the Fleet Commander, and responds to communications dealing with this specific area.

6. Chief of Public Affairs.
 - A. Authorized Rank: Admiral.
 - B. The Chief of Public Affairs is designated as the sixth highest ranking officer in Quadrant One. He oversees the production, editing, and distribution of the Quadrant newsletter, *Starfleet Communications*; responds to communications; provides expertise concerning the publishing of newsletters by individual units; and maintains the appropriate files for national and local newsletters.
7. Chief of Information Technologies.
 - A. Authorized Rank: Admiral.
 - B. The Chief of Information Technologies is designated as the seventh highest ranking officer in Quadrant One. He maintains the main Quadrant website (www.sfcq1.com), any listserves, email accounts, and other web related services for the Quadrant.
8. Commandant, Starfleet Academy.
 - A. Authorized Rank: Admiral.
 - B. As the Commanding Officer of Starfleet Academy, he oversees the operations of the Academy and develops of student curriculum and testing materials.

Deputy Command Staff Positions

9. Vice Deputy Fleet Commander.
 - A. Authorized Rank: Vice Admiral.
 - B. Primary assistant to the Deputy Fleet Commander.
10. Deputy Chief of Member Services.
 - A. Authorized Rank: Vice Admiral.
 - B. Primary assistant to the Chief of Membership Services.
11. Deputy Chief of Financial Management.
 - A. Authorized Rank: Vice Admiral.
 - B. Primary assistant to the Chief of Financial Management.
12. Deputy Chief of Command Staff.
 - A. Authorized Rank: Vice Admiral.
 - B. Primary assistant to the Chief of Command Staff.
13. Deputy Chief of Public Affairs.
 - A. Authorized Rank: Vice Admiral.
 - B. Primary assistant to the Chief of Public Affairs.
14. Deputy Chief of Information Technologies.
 - A. Authorized Rank: Vice Admiral.
 - B. Primary assistant to the Chief of Information Technologies.
15. Deputy Commandant, Starfleet Academy.
 - A. Authorized Rank: Vice Admiral.
 - B. Primary assistant to the Commandant of the Academy

Command Staff Support Positions

16. Chief of Engineering.
 - A. Authorized Rank: Commodore.
 - B. Reports to the Chief of Command Staff.
 - C. Maintains and supervises Quadrant engineering research projects and records pertaining to those projects. Provides ongoing updates of said projects to the Chief of Public Affairs and the Chief of Information Technologies for inclusion in the Quadrant newsletter and main website.
17. Surgeon General.
 - A. Authorized Rank: Commodore.
 - B. Reports to the Chief of Command Staff.
 - C. Maintains and supervises Quadrant medical research projects and the records pertaining to those projects. Provides ongoing updates to the Chief of Public Affairs and the Chief of Information Technologies for inclusion in the Quadrant newsletter and the main website. Develops post graduate medical exams and coordinates the fielding and publication of exams with Fleet Training Officer.
18. Chief of Science.
 - A. Authorized Rank: Commodore.
 - B. Reports to the Chief of Command Staff.
 - C. Maintains and supervises Quadrant scientific research projects. Provides activities that stimulate interest in space exploration and space programs. Maintain contact with space agencies and/or organizations for exchange of information. Provides ongoing updates to the Chief of Public Affairs and Chief of Information Technologies for inclusion in the Quadrant newsletter and the main website.
19. Fleet Quartermaster.
 - A. Authorized Rank: Commodore.
 - B. Reports to the Chief of Financial Management.
 - C. Maintains contact with dealers and merchants providing Star Trek and Starfleet Command related merchandise. Acts as a source of information for all fleet members requesting assistance in locating specific Star Trek or Starfleet Command merchandise. Maintains a catalog library of dealers and manufactures with a current mailing list. Fulfills orders generated from the online store and tracks funds with the Chief of Financial Management.
20. Fleet Training Officer.
 - A. Authorized Rank: Commodore.
 - B. Reports to the Commandant, Starfleet Academy.
 - C. Develops and maintains all Starfleet Command Post Graduate Exams. Coordinates the development, publishing and distribution of Post Graduate Exams with the Academy Commandant, and designates Post Graduate Specialty test developers.
21. Chief of Search and Rescue
 - A. Authorized Rank: Commodore.
 - B. Reports to the Chief of Membership Services.
 - C. Maintains and distributes Starfleet Command recruiting forms and potential recruiting venues; provides renewal reminders; and surveys former members to determine the reason for their departure.
22. Director, Fleet Archives.
 - A. Authorized Rank: Commodore.
 - B. Reports to the Chief of Command Staff.

- C. Maintains Starfleet Command Archives.
23. Fleet Webmaster.
- A. Authorized Rank: Commodore.
 - B. Reports to the Chief of Information Technologies.
 - C. Maintains the Quadrant One Web Page, with links to Quadrants 2 and 3; and, coordinates all updates and any published information concerning Quadrant One with the Chief of Information Technologies and the Fleet Commander.
24. Fleet Listserve Administrator.
- A. Authorized Rank: Commodore.
 - B. Reports to the Chief of Information Technology.
 - C. Maintains the Starfleet Command list service e-mail handler. Coordinates access to service with the Chief of Membership Services, Chief of Information Technologies and the Fleet Commander.
25. Chief of Security.
- A. Authorized Rank: Commodore.
 - B. Reports to the Chief of Command Staff.
 - C. Maintains the safety of visiting emissaries, provides security and safety updates to unit security personnel, and reports related information to the Chief of Public Affairs and the Chief of Information Technologies for inclusion in the Quadrant newsletter and main website.
26. Inspector General.
- A. Authorized Rank: Commodore.
 - B. Reports to the Fleet Commander.
 - C. Hears complaints from the membership and investigates the issues. The Inspector General is given full authority to resolve those issues outside of the normal Chain of Command. If the dispute involves Admiralty Board members, then the Inspector General can go to the Commander-in-Chief. The Inspector General has the authority to go to the highest level of command to resolve a dispute. If the issue is not resolvable, then the Inspector General will bring the matter to the attention of the Fleet Commander, at which time the matter will be referred to the normal Chain of Command. This should only be resorted to when the person initiating the complaint feels that the matter may not reach resolution through the normal Chain of Command. Every member has the right to call on the Inspector General under those circumstances
27. Fleet Chaplain.
- A. Authorized Rank: Commodore.
 - B. Reports to the Chief of Command Staff.
 - C. Provides support to individuals and groups for spiritual or religious guidance; tends to the needs of member's and their families during periods of distress, illness, or death; and offer prayer at meetings and ceremonial functions as the need arises.
 - D. To be eligible for this position the individual must be a certified counselor or an ordained minister with an active congregation.
28. Judge Advocate General.
- A. Authorized Rank: As Appointed. This position is not a permanent one.
 - B. Reports to the Chief of Command Staff.
 - C. When legal counsel is required, a JAG officer will be consulted on an as needed basis. The Fleet Commander and/or Admiralty Board will appoint a disinterested officer to perform the duties necessary to the office. The appointed officer will be given a temporary promotion to an appropriate flag rank for the duration of the specific situation.

29. Fleet Master Chief Petty Officer / Sergeant Major of Starfleet Command.
 - A. Authorized Rank: Fleet Master Chief Petty Officer or Sergeant Major of Starfleet Command.
 - B. Reports to the Chief of Command Staff.
 - C. Provides enlisted prospective to the Admiralty Board and acts as senior enlisted member for the Quadrant.
30. CSSOs may continue to command a unit in addition to their CSS responsibilities. Such dual service will be permitted only as long as the individual performs all duties in a satisfactory manner. Should the workload exceed the individual's abilities, they will be required to choose between the two positions.
31. Members appointed to CSS positions may continue to serve with their present unit. Whenever a CSSO is promoted to a rank higher than that of the unit Commanding Officer, it is expected that the CSSO cease active service with the unit unless requested by the Commanding Officer that they continue in an advisory only role.

Unit Staff Positions

32. While Commanding Officers are responsible for developing the specific job descriptions for their unit members, the following provides a Quadrant level view of the responsibilities of each position.
33. Commanding Officer. Leads unit and assigned subordinate units, promotes assigned members, recruits and retains members, communicates with superiors and subordinates, and maintains accountability of all unit funds and property.
34. First Officer. Primary assistant to the Commanding Officer, supervises senior staff, and fulfills the duties of the Commanding Officer should he becomes incapacitated, is relieved, or resigns. While Starfleet Command uses the title of First Officer, Executive Officer is sometimes used in the Star Trek universe to identify the same position.
35. Second Officer. Senior staff member (e.g. Chief Operations Officer, Chief Science Officer) who fulfills the duties of the Commanding Officer and/or First Officer should he/they resign, become incapacitated, or are relieved. NOTE: This is an optional position.
36. Chief Communications Officer and Staff. The Chief Communications Officer manages the Communications Department. The staff of the Communications Department is responsible for unit newsletters, websites, and listservs.
37. Chief Engineer and Staff. The Chief Engineer manages the Engineering Department. The staff of the Engineering Department manages the property and logistics of the unit.
38. Chief Marine Officer and Staff. The Chief Marine Officer manages the Marine Department. The staff of the Marine Department assists the Security Department with the safety and security of the crew and guests. Coordinates veteran based charity events. NOTE: This department will not exist in Marine units.
39. Chief Medical Officer and Staff. The Chief Medical Officer manages the Medical Department. The staff of the Medical Department provides for the health and well-being of crew and guests through education, training, and/or awareness events/activities.
40. Chief Operations Officer and Staff. The Chief Operations Officer manages the Operations Department. The staff of the Operations Department manages unit funds and schedules meeting and away missions.
41. Chief Science Officer and Staff. The Chief Science Officer manages the Science Department. The staff of the Science Department provides non-medical scientific education, training, and/or awareness events/activities. Space and space exploration should be of top consideration when planning event/activities.

42. Chief Search & Rescue Officer and Staff. The Chief Search & Rescue Officer manages the Search & Rescue Department. The staff of the Search & Rescue Department focuses on recruiting new members and retaining current members.
43. Chief Security Officer and Staff. The Chief Security Officer manages the Security Department. The staff of the Security Department provide for the safety and security of crew and guests. Providing education, training, and/or awareness events/activities for the crew would be beneficial.
44. Deputy Department Chiefs. Departments of large units that have a staff too large for the department chief to adequately manage may consider adding a deputy chief position. The deputy will assist the chief in the management of the department.



ARTICLES OF FEDERATION (AFED)

Appendix B – Ranks



Midshipman (Ages 9 and below)		
Rank	Requirements	Appointed/Promoted by
Midshipman	<ul style="list-style-type: none"> Learn about SFC & participate in unit activities, as appropriate 	<ul style="list-style-type: none"> Chief of Membership Services
Enlisted (Ages 10 and up)		
Rank	Requirements	Appointed/Promoted by
Recruit / Private	<ul style="list-style-type: none"> Learn about SFC, their SFC area of interest, and participate in unit activities, as appropriate 	<ul style="list-style-type: none"> Chief of Membership Services
Specialist / Corporal	<ul style="list-style-type: none"> Support unit activities within their area of interest At least 6 months in the previous rank 	<ul style="list-style-type: none"> Commanding Officer
Petty Officer / Sergeant	<ul style="list-style-type: none"> Support unit activities within their area of interest At least 6 months in the previous rank 	<ul style="list-style-type: none"> Commanding Officer
Chief Petty Officer / Staff Sergeant	<ul style="list-style-type: none"> Support SFC activities within their area of interest At least 6 months in the previous rank 	<ul style="list-style-type: none"> Commanding Officer
Senior Chief Petty Officer / Gunnery Sergeant	<ul style="list-style-type: none"> Support SFC activities within their area of interest At least 6 months in the previous rank 	<ul style="list-style-type: none"> Commanding Officer (LTCDR/MAJ or higher)
Master Chief Petty Officer / Sergeant Major	<ul style="list-style-type: none"> Support SFC activities within their area of interest At least 6 months in the previous rank 	<ul style="list-style-type: none"> Commanding Officer (CMDR/LTCOL or higher)
Fleet MCPO / Sergeant Major of SFCQ1	<ul style="list-style-type: none"> Special appointment to provide an enlisted perspective to the Admiralty Board Currently appointed MCPO/SGM with at least two years in SFC 	<ul style="list-style-type: none"> Admiralty Board

Officer (Ages 16 and up)		
Rank	Requirements	Appointed/Promoted by
Ensign / Second Lieutenant	<ul style="list-style-type: none"> • Completion of Officer Exams with a score of 75% or higher 	<ul style="list-style-type: none"> • Commandant, Starfleet Academy
Lieutenant Junior Grade / First Lieutenant	<ul style="list-style-type: none"> • Completion of Officer Exams with a score of 100% 	<ul style="list-style-type: none"> • Commandant, Starfleet Academy
	<ul style="list-style-type: none"> • Commanding Officer of Runabout or Planetary Outpost 	<ul style="list-style-type: none"> • Fleet Commander
	<ul style="list-style-type: none"> • Senior Department Heads for unit • Support unit activities within their area of interest • At least 6 months in the previous rank 	<ul style="list-style-type: none"> • Commanding Officer (LT/MCPT or higher)
	<ul style="list-style-type: none"> • Support unit activities within their area of interest • At least 6 months in the previous rank 	<ul style="list-style-type: none"> • Commanding Officer (LTCDR/MAJ or higher)
Lieutenant / Marine Captain	<ul style="list-style-type: none"> • Commanding Officer of Small Ship 	<ul style="list-style-type: none"> • Fleet Commander
	<ul style="list-style-type: none"> • Senior Department Heads for unit • Support unit activities within their area of interest • At least 6 months in the previous rank 	<ul style="list-style-type: none"> • Commanding Officer (LTCDR/MAJ or higher)
	<ul style="list-style-type: none"> • Support unit activities within their area of interest • At least 6 months in the previous rank 	<ul style="list-style-type: none"> • Commanding Officer (CMDR/LTCOL or higher)
Lieutenant Commander / Major	<ul style="list-style-type: none"> • Commanding Officer of Medium Ship 	<ul style="list-style-type: none"> • Fleet Commander
	<ul style="list-style-type: none"> • Senior Department Heads for unit • Support unit activities within their area of interest • At least 6 months in the previous rank 	<ul style="list-style-type: none"> • Commanding Officer (CMDR/LTCOL or higher)
	<ul style="list-style-type: none"> • Support unit activities within their area of interest • At least 6 months in the previous rank 	<ul style="list-style-type: none"> • Commanding Officer (CAPT/COL or higher)
Commander / Lieutenant Colonel	<ul style="list-style-type: none"> • Senior Department Heads for unit • Support unit activities within their area of interest • At least 6 months in the previous rank 	<ul style="list-style-type: none"> • Commanding Officer (CAPT/COL or higher)
	<ul style="list-style-type: none"> • Support unit activities within their area of interest • At least 6 months in the previous rank 	<ul style="list-style-type: none"> • Commanding Officer (FCAPT/BCOL or higher)
Captain / Colonel	<ul style="list-style-type: none"> • Commanding Officer of Medium Ship or Light Ship of Merit 	<ul style="list-style-type: none"> • Admiralty Board
	<ul style="list-style-type: none"> • Senior Department Heads for unit • Support unit activities within their area of interest • At least 6 months in the previous rank 	<ul style="list-style-type: none"> • Commanding Officer (FCAPT/BCOL or higher)

Fleet Captain / Brigadier Colonel	<ul style="list-style-type: none"> • Special Appointment <p>NOTE: Typically for</p> <ul style="list-style-type: none"> - COs of Large Ships - COs of Medium Ships of merit - COs of Light Ships of exceptional merit <ul style="list-style-type: none"> • FOs of Starbases & Large Ships commanded by a COMM or higher 	<ul style="list-style-type: none"> • Admiralty Board
Commodore / Brigadier General	<ul style="list-style-type: none"> • Special Appointment <p>NOTE: Typically for</p> <ul style="list-style-type: none"> - CSSOs - COs of Starbases - COs of Large Ships of merit - COs of Medium Ships of exceptional merit <ul style="list-style-type: none"> • FOs of Starbases & Large Ships commanded by a RADM or higher 	<ul style="list-style-type: none"> • Admiralty Board
Rear Admiral	<ul style="list-style-type: none"> • Special Appointment <p>NOTE: Typically for</p> <ul style="list-style-type: none"> - Assistants for Command Staff Officers - COs of Starbases <ul style="list-style-type: none"> • COs of Large Ships of exceptional merit 	<ul style="list-style-type: none"> • Admiralty Board
Vice Admiral	<ul style="list-style-type: none"> • Special Appointment <p>NOTE: Typically for</p> <ul style="list-style-type: none"> - Deputies of Command Staff Officers <ul style="list-style-type: none"> • COs of Starbases & Large Ships (have served in a meritorious manner for 5 years & has shown exceptional merit) 	<ul style="list-style-type: none"> • Admiralty Board
Admiral	<ul style="list-style-type: none"> • Special Appointment <p>NOTE: Typically for</p> <ul style="list-style-type: none"> - Command Staff Officers <ul style="list-style-type: none"> • Former Fleet Commanders/CINCs that remain on active rolls 	<ul style="list-style-type: none"> • Admiralty Board
Fleet Admiral	<ul style="list-style-type: none"> • Special Appointment for Fleet Commander 	<ul style="list-style-type: none"> • Admiralty Board
	<ul style="list-style-type: none"> • Special Appointment for CINC 	<ul style="list-style-type: none"> • Joint Admiralty Boards



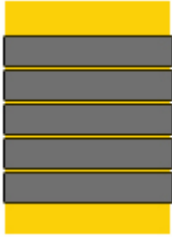







ARTICLES OF FEDERATION (AFED)

Appendix C – Uniforms and Insignia











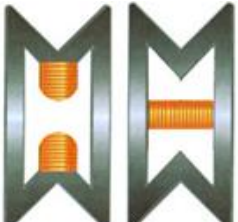


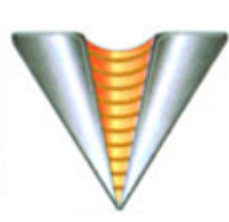
2260s – The Original Series




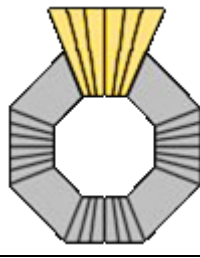
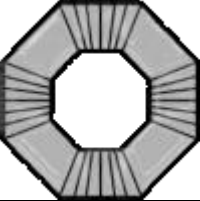

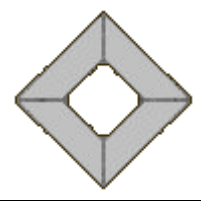

Fleet Admiral (FADM)	Admiral (ADM)	Vice Admiral (VADM)	Rear Admiral (RADM)
Commodore (COMM) / Brigadier General (BGEN)	Fleet Captain (FCAPT) / Brigadier Colonel (BCOL)	Captain (CAPT) / Colonel (COL)	Commander (CMDR) / Lieutenant Colonel (LTCOL)
Lieutenant Commander (LTCDR) / Major (MAJ)	Lieutenant (LT) / Marine Captain (MCPT)	Lieutenant Junior Grade (LTJG) / First Lieutenant (1LT)	Ensign (ENS) / Second Lieutenant (2LT)

			
Fleet Master Chief Petty Officer (FMCP) / Sergeant Major of SFCQ1	Master Chief Petty Officer (MCPO) / Sergeant Major (SGM)	Senior Chief Petty Officer (SCPO) / Gunnery Sergeant (GSGT)	Chief Petty Officer (CPO) / Staff Sergeant (SSGT)
			
Petty Officer (PO) / Sergeant (SGT)	Specialist (SPC) / Corporal (CPL)	Recruit (RCT) / Private (PVT)	Midshipman (MDSHM)














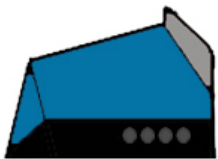
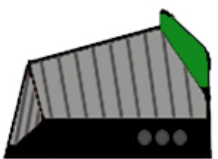
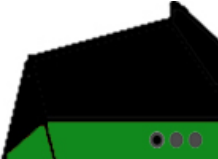




Note: Officer braids are gold in color with wave pattern; enlisted braids are silver in color without wave pattern. Uniform color is based upon department, yellow/gold signifies command/operations, blue signifies sciences, red signifies engineering & security, and green signifies marines.

2270s to 2350s – The Original Series Movies




















			
Fleet Admiral (FADM)	Admiral (ADM)	Vice Admiral (VADM)	Rear Admiral (RADM)
			
Commodore (COMM) / Brigadier General (BGEN)	Fleet Captain (FCAPT) / Brigadier Colonel (BCOL)	Captain (CAPT) / Colonel (COL)	Commander (CMDR) / Lieutenant Colonel (LTCOL)
			
Lieutenant Commander (LTCDR) / Major (MAJ)	Lieutenant (LT) / Marine Captain (MCPT)	Lieutenant Junior Grade (LTJG) / First Lieutenant (1LT)	Ensign (ENS) / Second Lieutenant (2LT)

			
Fleet Master Chief Petty Officer (FMCPO) / Sergeant Major of SFCQ1	Master Chief Petty Officer (MCPO) / Sergeant Major (SGM)	Senior Chief Petty Officer (SCPO) / Gunnery Sergeant (GSGT)	Chief Petty Officer (CPO) / Staff Sergeant (SSGT)
			
Petty Officer (PO) / Sergeant (SGT)	Specialist (SPC) / Corporal (CPL)	Recruit (RCT) / Private (PVT)	Midshipman (MDSHM)

24th Century – TNG/DS9/VOY

			
Fleet Admiral (FADM)	Admiral (ADM)	Vice Admiral (VADM)	Rear Admiral (RADM)
			
Commodore (COMM) / Brigadier General (BGEN)	Fleet Captain (FCAPT) / Brigadier Colonel (BCOL)	Captain (CAPT) / Colonel (COL)	Commander (CMDR) / Lieutenant Colonel (LTCOL)
			
Lieutenant Commander (LTCDR) / Major (MAJ)	Lieutenant (LT) / Marine Captain (MCPT)	Lieutenant Junior Grade (LTJG) / First Lieutenant (1LT)	Ensign (ENS) / Second Lieutenant (2LT)
			
Fleet Master Chief Petty Officer (FMCP) / Sergeant Major of SFCQ1	Master Chief Petty Officer (MCPO) / Sergeant Major (SGM)	Senior Chief Petty Officer (SCPO) / Gunnery Sergeant (GSGT)	Chief Petty Officer (CPO) / Staff Sergeant (SSGT)
			
Petty Officer (PO) / Sergeant (SGT)	Specialist (SPC) / Corporal (CPL)	Recruit (RCT) / Private (PVT)	Midshipman (MDSHM)

Mid 22th Century – Enterprise

			
Fleet Admiral (FADM)	Admiral (ADM)	Vice Admiral (VADM)	Rear Admiral (RADM)
			
Commodore (COMM) / Brigadier General (BGEN)	Fleet Captain (FCAPT) / Brigadier Colonel (BCOL)	Captain (CAPT) / Colonel (COL)	Commander (CMDR) / Lieutenant Colonel (LTCOL)
			
Lieutenant Commander (LTCDR)	Lieutenant (LT)	Lieutenant Junior Grade (LTJG)	Ensign (ENS)
			
Fleet Master Chief Petty Officer (FMCPO)	Master Chief Petty Officer (MCPO) / Sergeant Major (SGM)	Senior Chief Petty Officer (SCPO) / Gunnery Sergeant (GSGT)	Chief Petty Officer (CPO) / Staff Sergeant (SSGT)
			
Petty Officer (PO) / Sergeant (SGT)	Specialist (SPC) / Corporal (CPL)	Recruit (RCT) / Private (PVT)	Midshipman (MDSHM)



ARTICLES OF FEDERATION (AFED)

Appendix D – Miscellaneous



Rank Abbreviations

1LT	First Lieutenant
2LT	Second Lieutenant
ADM	Admiral
BCOL	Brigadier Colonel
BGEN	Brigadier General
CAPT	Captain
CMDR	Commander
COL	Colonel
COMM	Commodore
CPL	Corporal
CPO	Chief Petty Officer
ENS	Ensign
FADM	Fleet Admiral
FCAPT	Fleet Captain
FMCP	Fleet Master Chief Petty Officer
GSGT	Gunnery Sergeant
LT	Lieutenant
LTCDR	Lieutenant Commander
LTCOL	Lieutenant Colonel
LTJG	Lieutenant Junior Grade
MAJ	Major
MCPT	Marine Captain
MCPO	Master Chief Petty Officer
MDSHM	Midshipman
PO	Petty Officer
PVT	Private
RADM	Rear Admiral
RCT	Recruit
SCPO	Senior Chief Petty Officer
SGM	Sergeant Major
SMSFC	Sergeant Major of SFCQ1
SGT	Sergeant
SPC	Specialist
SSGT	Staff Sergeant
VADM	Vice Admiral

Miscellaneous Abbreviations

AFED	Articles of Federation
DOB	Date of Birth
ED	Earth Date
HQ	Headquarters
IAW	in accordance with
IDIC	Infinite Diversity in Infinite Combinations
NCC	Naval Construction Contract
SD	Star Date
SB	Starbase
SFA	Starfleet Academy
SFC	Starfleet Command
USS	United Space Ship

Use of Star Dates

1. Starfleet Command recommends the use of Star Dates (SD).
2. The SD is written in the format YYMM.DD. (Ex: 1 Feb 2011 would be 1102.01)

Glossary

Exceptional Merit: Ranking in the top 3 units of the year within assigned category (e.g. large) during three of the last five consecutive years.

Merit: Ranking in the top 3 units of the year within assigned category (e.g. medium) in any one of the last three consecutive years.

Senior Department Head: Position in charge of a department within a unit (e.g. Chief Science Officer)